

REPORT OF DISPOSITION OF CONTRACTOR INVENTORY	TO (Include ZIP Code) SAF/AQCP 1060 Air Force Pentagon Washington DC 20330-1060			FROM (Include ZIP Code)			REPORT CONTROL SYMBOL		
							REPORT PERIOD		
SECTION I - SUMMARY	INDUSTRIAL PLANT EQUIPMENT			OTHER CONTRACTOR INVENTORY			TOTAL		
	CASES	LINE ITEMS	ACQUISITION COST	CASES	LINE ITEMS	ACQUISITION COST	CASES	LINE ITEMS	ACQUISITION COST
	1. ON HAND - BEGINNING OF REPORT PERIOD								
	2. ADJUSTMENTS								
	3. RECEIPTS								
	4. AVAILABLE FOR DISPOSITION (Total Lines 1 - 3)								
	5. COMPLETIONS (Line 18 - Section II)								
	6.								
7. ON HAND - END OF REPORT PERIOD									
SECTION II - DETAILS OF DISPOSITION ACTIONS	INDUSTRIAL PLANT EQUIPMENT		OTHER CONTRACTOR INVENTORY		TOTAL				
	ACQUISITION COST	PROCEEDS	ACQUISITION COST	PROCEEDS	ACQUISITION COST	PROCEEDS			
	8. PURCHASES OR RETENTIONS AT COST								
	9. RETURNS TO SUPPLIERS								
	10. TOTAL REDISTRIBUTIONS								
	a. Within Owning Agency								
	b. Other Agencies								
	c.								
	d.								
	11. DONATIONS								
	12. SALES								
	13. SALES - PROCEEDS TO OVERHEAD								
	14. OTHER								
	15. TURN-IN TO DRMS								
	16. DESTROYED OR ABANDONED								
	17. PLACED ON FUNDED STORAGE CONT								
	18. TOTAL DISPOSITIONS								
	SECTION III - REMARKS								
CONTRACT NUMBER:									
INSTRUCTIONS FOR MRM #5 REVIEW:									
1. Ignore crossed out blocks.									
2. Prepare one DD 1638 each quarter for each AF contract in the review; record the Contract No. in the REMARKS block.									
3. Include disposition of all government property types regardless of type of turn-in documents used (inventory schedules, DD 1348, DD 1149, etc.).									
4. Completion of an MRM #5 contract and transfer of the government property to a follow-on contract does not constitute a disposition action. The follow-on contract should be considered an MRM #5 contract until this initiative is completed. Record appropriate comments in REMARKS block.									
5. Disposition of government property from non-MRM #5 contracts may be reported on a separate, consolidated DD 1638.									
6. Submit DD 1638s to arrive at SAF/AQCP no later than 10 calendar days following the end of the quarter reported (1st report due 1/10/98).									
7. Fax reports to SAF/AQCP, Attn: Eric Kattner at (703) 614-7535 or DSN 224-7535.									
8. Form is available in Delina FormFlow.									
19. APPROVING OFFICIAL									
a. NAME (Last, First, Middle Initial)			b. TITLE			c. SIGNATURE			

ATCH 4